

## ANNEXURE-I

Concise and bulleted tour report of ICMR scientists on foreign visits [Must be forwarded by the visiting scientist with signature DG/ Director/ Director-in-Charge]; for review by Hon'ble HFM, Govt. of India

1	Name and designation of the scientist	
2	Period of visit	
3	Name of the meeting/ conference/ event and country	
4	What are the benefits of the visit to the scientist on a personal level? [Max. 2 – 2 lines each]	1. 2.
5	What are the benefits of the visit to the scientist to the institute? [Max. 2 – 2 lines each]	1. 2.
6	Which of the scientist's objectives were not achieved? And reason/s thereof.. [Max. 4 lines]	
7	Relevance of the visit to the Department/ Ministry/ Govt. of India [Max. 3 – 2 lines each]	1. 2.
8	Remarks by competent authority: Authentication and relevance [3-4 lines]	

Name and signature of scientist

Signature and seal of Competent Authority



TOUR REPORT ON FOREIGN VISIT

1.	Name & Designation of the Scientist	
2.	Name of the Institute/Centre	
3.	Actual Date of meeting	
4.	Date of visit	
5.	Period of visit	
6.	Place of visit	
7.	Purpose of the visit	
8.	Source of sponsorship of the visit	
9.	Whether a brief report on the meeting (in about 500 words) is enclosed.	Yes/No
10.	Relevance of the meeting to India/Ministry of Health/ Deptt. of Health Research/ ICMR. (Please attach extra sheets if required)	
11.	Whether Scientist's Contribution in about 200 words (Please attach copies of relevant presentation(s) is enclosed.	Yes/No
12.	Whether a write up (in about 500 words) on how the skills acquired by the scientists will be utilized is enclosed ?	Yes/No
13.	Whether a write up (in about 500 words) on the Positive Outcome of the visit is enclosed?	Yes/No
14.	Whether the comments of Director/OIC on the Tour Report is enclosed.	Yes/No

Signature of Scientist

Signature of Director/Director-in-Charge/  
Addl. Director General/Director General/  
Competent Authority